
Spanish 3798.11

From Steele, Rachel <steele.682@osu.edu>

Date Thu 5/22/2025 3:21 PM

To Sanabria, Rachel <sanabria.3@osu.edu>; Romero, Eugenia <romero.25@osu.edu>

Cc Dugdale, Tom <dugdale.3@osu.edu>; Vankeerbergen, Bernadette <vankeerbergen.1@osu.edu>; Steele, Rachel <steele.682@osu.edu>; Hilty, Michael <hilty.70@osu.edu>; Neff, Jennifer <neff.363@osu.edu>

Good afternoon,

On Tuesday, May 13th, the Arts and Humanities 1 Subcommittee of the ASC Curriculum Committee reviewed a course proposal for Spanish 3798.11 that requested a change in number, level, and credit hours.

The Subcommittee unanimously approved the request with two contingencies and three recommendations:

- a) **Contingency:** The Subcommittee requests that the department provide a credit hour rationale that follows the ASCC guidelines. This should clearly label each instructional experience as “formalized instruction”, “other required or structured educational experiences”, or “informal free time in country”. These categories (and what experiences fit into each) are clearly described in Appendix 7 of the [Arts and Sciences Curriculum and Assessment Operations Manual \(p. 78\)](#) or the [ASCCAS website](#). Questions about this statement should be directed to Asst. Dean Bernadette Vankeerbergen.1. She has indicated she would be happy to help the department with this.
- b) **Contingency:** Given that the *platicas* represent 50% of the overall course grade, the Subcommittee asks that the department provide students with more detailed information in the syllabus about what they are expected to do for these assignments and how their performance will be assessed. They suggest providing students with a grading rubric. A rubric will also assist the ASCC’s Themes Subcommittee in evaluating the advanced nature of the course.
- c) *Recommendation:* The Subcommittee suggests that the department amend the required links within the Religious Accommodations Statement (syllabus pp. 53-54). They note that the Office of Institutional Equity is now closed, and students should now be directed to the Civil Rights Compliance Office. The statement (with the links embedded) can be found in an easy-to-copy/paste format on the [Arts and Sciences Curriculum and Assessment Services website](#).
- d) *Recommendation:* The Subcommittee recommends that the department remove or change the links, text, and email addresses on p. 52 of the syllabus that are a part of the Sexual Misconduct statement, as the Office of Institutional Equity is now the Civil Rights Compliance Office.
- e) *Recommendation:* The Subcommittee recommends that the department remove or change the links on p. 53 of the syllabus that follow the university’s diversity statement, as the Office of Diversity and Inclusion and the Center for Belonging and Social Change (formerly the Multicultural Center) have recently been closed.

As a reminder, **contingencies** (in bold above) must be addressed and resubmitted via curriculum.osu.edu before this course can move forward in the approval process to the Themes Subcommittee (to be reviewed for inclusion in the GEN Theme: Citizenship category and for the HIP). *Recommendations* (in italics above) should be implemented when the course is next taught. I will return Spanish 3798.11 to the department queue via curriculum.osu.edu in order to address the Subcommittee’s requests.

Should you have any questions about the feedback of the Subcommittee, please feel free to contact Tom Dugdale (faculty Chair of the A&H 1 Subcommittee; cc’d on this e-mail), or me.

Best,
Rachel



Rachel Steele, MA

(Pronouns: she/her/hers / Honorific: Ms.)

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I acknowledge that the land that The Ohio State University occupies is the ancestral and contemporary territory of the Shawnee, Potawatomi, Delaware, Miami, Peoria, Seneca, Wyandotte, Ojibwe and Cherokee peoples. Specifically, the university resides on land ceded in the 1795 Treaty of Greeneville and the forced removal of tribes through the Indian Removal Act of 1830. I honor the resiliency of these tribal nations and recognize the historical contexts that has and continues to affect the Indigenous peoples of this land.